

## First Year Engineering Admission (2017-18)

### About VACOE First Year Engineering Department

DTE Choice Code: 5179

#### Intake for Academic Year 2017-18

Course	Intake
Computer Engineering	60
Civil Engineering	60
Electronics & Telecommunication Engineering	60
Mechanical Engineering	60
Mechanical Sandwich Engineering	60

#### Contact for Admission

Sr. No.	Name of Staff	Contact No.	Email ID
1.	Dr. L. B. Abhang	7030900705	Principal_vacoea@yahoo.com
2.	Prof. Sadik	8788172213	Sadik2559@gmail.com

## Major Steps in the Admission through CAP (2017 - 18)

1. Filling of Online Application Form for Centralized Admission to Engineering/Technology by eligible candidates
2. Document Verification & Confirmation of Online Application form at Application Form Receipt Centers(ARCs)
3. Display of Provisional Merit List of candidates who have confirmed the online Application Form on DTE website.
4. Submission of Grievances (if any) at ARC
5. Display of Final Merit List of candidates on website.
6. Filling and Confirmation of Option form for Round I by candidate through his/her Login
7. Display of Allotment of CAP Round I on website.
8. Reporting to respective Institutes as per allotment of CAP Round I
9. Filling of Online Option Form for CAP Round II by candidate through his/her Login.
10. Confirmation of Option form for Round II by candidate through his/her Login
11. Display of Allotment of CAP Round II on website.
12. Reporting to respective Institutes as per allotment of CAP Round II
13. CAP Round - III by counseling and reporting to respective Institute.

## List of Documents for Engineering Admission (In Original)

Sr. No.	Documents
1.	DTE Allotment Letter
2.	JEE Score Card
3.	Statement of Marks – SSC
4.	Statement of Marks – HSC
5.	Leaving Certificate / Transfer Certificate / Migration (if applicable)
6.	Certificate of Indian Nationality in the name of the Candidate
7.	Domicile Certificate (if applicable), clearly indicating the place of Permanent Residence of the Candidate / Father or Mother or Husband
8.	Performa I (Pl. refer admission brochure published by DTE, Mumbai)
9.	Caste Certificate (if applicable)
10.	Caste Validity (Performa H)
11.	Non – Creamy Layer Certificate valid up to 31st March 2018 (if applicable)
12.	Income Certificate
13.	Certificates in Performa A, B, C, D, E and F as applicable

## Steps to be followed at the Institute during Admission Process

1. Bring all Original Documents, Allotment Letter (Print) and ARC Receipt-Cum-Acknowledgement along with the photo copy of each.
2. Take the Admission Form from the Admission Counter and fill it.
3. Attach one set of photo copy of all documents with the Admission Form.
4. Original Documents Verification will be done in **Institute**.
5. Pay the Fees (In Cash/DD) in **Administrative Section**.
6. The Seat will be confirmed in **Institute**.
7. Please verify whether you have confirmed your seat and paid the fees before leaving the institute.